



## INTERNATIONAL FEDERATION OF MODEL AUTO RACING

# INTERNAL RULES

V: Feb,2019

## 1. FEDERATION

- 1.1 The Federation shall be run by the Board Of Directors, hereafter referred to as (BOD) amongst them the President or Chairman of the Board of Directors, two Vice-Presidents or Vice-Chairmen, Secretary and Treasurer (the treasurer function normally carried out by the Secretary).
- 1.1.1 The BOD shall appoint as Chairman an individual from among its members, who may be elected for his entire term as director and may be re-elected no more than 3 times. The Chairman presides over meetings of the BOD, organizes and directs its work and reports on it to the ordinary General Assembly. He shall oversee the proper operation of the bodies of the Association and shall in particular ensure that the directors are capable of fulfilling their assignment.
- The BOD is the competent Association body for deciding on all matters relating to the management of the Association, of its assets, of its corporate affairs and of the achievement of its objectives. Within the boundaries set by the law and the Association's Articles of Association, the BOD decides upon all corporate issues, within the Association's scope, with the exception of those issues that belong to the exclusive competence of the General Assembly Meeting.
- The BOD is charged with managing, running and representing the Association, and making decisions about the strategy and policies to be implemented to ensure smooth Association operations. Its duties include making decisions and being responsible for carrying out full and effective audits on all Association activities, managing its assets and directing corporate affairs. The BOD also represents the Association in and out of court. The BOD's specific responsibilities include: Monitoring the effective implementation of governance rules, Determining the strategy, preparing business plans and the annual budget, and monitoring, amending and adjusting them.
- 1.2 Active Membership to IFMAR is to be re-confirmed by writing every 5 years. Associated Membership is to be renewed every year unless a longer term is commonly agreed. (Application forms for associated membership are available from, and should be returned to, the secretary).
- 1.3 In the event of a vacancy of the office of President, the senior Vice-President will assume the duties of the President until an election can be held. In the event of a vacancy of the office of a Vice-President, the President will assume the duties of Vice-President until an election can be held.
- 1.4 If any casual vacancy in the Officers of the Federation shall arise, it may be filled by a member of the BOD.
- 1.5 Any changes made to the Officers of IFMAR at a General Meeting held in conjunction with a race meeting shall not take effect until the end of the racing meeting and Awards' Banquet in conjunction with which meeting is held.
- 1.6 IFMAR shall subscribe an insurance guarding against legal actions, Civil liability of its volunteers. Abroad travelling for IFMAR should be covered by an individual travel insurance contracted by the traveller.

- 1.7 A minimum of \$75,000 (seventy five thousand US Dollars) or its monetary equivalent must be retained in an IFMAR account at all times as a provision against any legal action/s or emergencies which may arise for and/or against IFMAR.
- 1.8 IFMAR can exceptionally grant temporary active membership to a country for political or exceptional reasons. The BOD will examine the application and decide by two thirds majority to accept or refuse admission against a membership fee established by the BOD.
- 1.9 IFMAR avoids any form of discrimination based on sex, race, class, nationality, language, religion, political and philosophical opinions, state of health, disability and age, except as provided by the laws in force.
- 1.10 The members of the BOD and any third party, to whom the Board has assigned any of its powers, shall refrain from pursuing personal interests contrary to the Association's interests.
- 1.11 Environmental Protection: IFMAR has always considers the environment to be a vitally important asset and is committed to protecting it; to that end, IFMAR insists that members seek a balance between racing initiatives and important ecological concerns, so as to consider the rights of future generations.

## 2 FINANCIAL STATEMENTS

All transactions and operations carried out must be duly and appropriately posted to allow the competent bodies check the decisional, authorisation and implementation processes. All operations must be supported by adequate documentation in order to allow the competent bodies to verify the characteristics and reasons of each transaction, and to identify the person that has authorized, carry out, posted and assessed each transaction. IFMAR explicitly forbids its employees from making untruthful or misleading postings in its books or registers, or from hiding or failing to post funds and assets owned by IFMAR.

- 2.1 IFMAR and its members must observe the laws against money-laundering in any competent jurisdiction. Persons to whom the Set of rules applies are prohibited from carrying out or from being in any way involved in activities involving the laundering, recycling or use of money, goods or profits from an illicit source, in any way or form.

## 3. DIVISIONS AND SECTIONS

- 3.1 There will be two IFMAR Divisions: Internal Combustion (I.C.) and Electric (EL.) classes. Eventually a Section Chairman may be designated to run sub classes within the divisions.
- 3.2. The Chairmen of the two Divisions shall be charged with the day to day running of the Classes in it, making any decisions which become necessary or desirable for the class involved between General Meetings, section meetings and the meetings of the BOD. The Division chairman can be assisted by section chairmen.
- 3.3 The Division Chairman or, in his absence, the section chairman, shall take the chair at all Division Meetings. If indispensable any BOD member can stand in.
- 3.4 COMMISSIONS: See constitution, article 2 and 23
- 3.5 A person may be appointed to a commission whether or not this person is a member.

## 4. MEETINGS

- 4.1 The IFMAR general yearly assembly is exclusively reserved to active members. Extraordinary members may attend as observer only but can put proposals concerning IFMAR races and services on the agenda until 45 days before the General Assembly dully addressed to the General Secretary.
  - The General Assembly will be preceded by an "Open" meeting that comprises besides the BOD, Active members, Associated members, BOD executives, chiefs of commission, consultants and eventual invited persons or legal entities.
  - Each participant at the "Open meeting" (Active member,(Bloc), Associated member, consultant, commission chief or invitee) shall have one (1) vote exercisable by the representative or mandated person.
  - Voted resolutions or amendments on dully registered proposals take no force by this "Open" meeting but will be revised by the BOD so to be presented for a vote at the General Assembly when on the agenda, else it will be moved to an appropriate future meeting's agenda

- 4.2 The “actual” General Assembly IFMAR: will be held as per constitution. Voting according to 4.3 The BOD may also call extraordinary meetings and Section/Class meetings and organize electronic voting as per constitution Articles 13 and 15
- 4.3 Minutes of the Meetings are:
- (1) To be prepared by the Chairman or Secretary as appropriate and distributed as constitutional articles 13 & 15 (no later than two (2) months after the end of the concerned meeting.)
  - (2) Whenever possible a draft of the minutes shall be presented to the present voting members for review, amendments and/or corrections. The minutes are then to be signed as being an accurate record of the meeting before being finalized and distributed;
  - (3) The minutes must record the following:
    - (a) the names of the BOD members present at the meeting;
    - (b) the name of any person attending the meeting;
    - (c) the business considered at the meeting;
    - (d) any motion on which a vote is taken at the meeting and the result of the vote.
  - (4) The minutes of the meeting must be entered in IFMAR’s meetings register within 2 months after the meeting is held
- 4.5 Each class of any division of IFMAR shall also hold a meeting representing its class at a relevant IFMAR event or previously agreed place nearby when its class event takes place.
- 4.6 Video/Audio/Skype conference meetings shall be organized ad hoc whenever deemed to be of value
- 4.7 Use of technology to attend at meetings
- (1) Except for the “closed” part of the General meeting an Active member needs not be present in person but he may attend simultaneously via telephone or other means of instantaneous communication. (video/audio conference). IFMAR must be informed in due time and IFMAR is not obliged to provide, set-up such technologies nor pay eventual costs involved.
  - (2) A member who participates as under sub rule (1) is deemed to be present at the meeting and, if the member votes at the meeting, the member is taken to have voted in person.
  - (3) During International Jury meetings no direct communication, transmission electronically or otherwise between the meeting room and outside is allowed.

## 5. PROPOSALS

- 5.1 Agenda items for inclusion in the notice of a General meeting,(Open or Closed) must be forwarded to the Secretary forty five (45) days prior to the relevant meeting.  
- For Section meetings these must be forwarded to the appropriate section chair at least twenty one (21) days before the meeting.
- 5.2 Postal votes: As per constitution articles 12,b and 15.4 – 15.5. Such resolution in writing signed electronically by the authorized representatives of all voting Active members shall have the same effect as if it had been duly passed at the appropriate Meeting.
- 5.3 A date for going into force of any technical or constructional rule change affecting the General rules will be decided at the General Assembly, or if instated, by the ruling commission. The date of application of such changes only affecting a section will be decided at the appropriate Section meeting or if instated; by the ruling commission.
- 5.4 If an introduction date is not specified the change will become effective twelve (12) months after the rule change was approved. However due consideration must be given to: not making existing equipment obsolete overnight and to manufacturing and distribution potentials of the trade. To this effect Associated members may be consulted.
- 5.5 Non constitutional race rule proposals may be handled by an eventually Ruling Commission when created.

## 6. IFMAR EVENTS

- 6.1 The IFMAR World Championship events will be the only recognized World Championships by the Active and Extraordinary (associated) members. The relevant IFMAR **Vice-President**,

Division Chairman, under the authority of the IFMAR President, will approve the Race Director.

- The Time-Keeping Supervisor along with the time-keeping system to be used falls under the responsibility of TOC.
  - The IFMAR head referee will be appointed as per General rules.
- 6.2 Places for World Championships are to be settled as per General Rules.
- 6.3 Before a class can be considered for an IFMAR World Championship event, there has to be enough activity for that class at world-wide level. Prior to approval of a new class, an IFMAR World Cup must be held as an introductory event. If the introductory event is considered to be successful, as determined by the IFMAR BOD, then the new WC class proposal will be forwarded to the IFMAR Annual General Assembly for debate and advice by the active members. Only after this hearing will the BOD decide to grant the WC or not.
- 6.4 IFMAR may consider to endorse other formats of international racing after consulting and agreement by simple majority of the BOD
- 6.5 Cash prizes, starting premiums or any other means of payment (paper tickets or coins of an obviously exchangeable value) to competitors are strictly forbidden. Gifts, not money nor cashable vouchers under any form, not exceeding \$1.000 (US Dollars) may be presented to each competitor.
- 6.6 The order for an Active Member to organize, IFMAR World Championship events for each class is by rotational turn as published in the General rules and is amended from time to time.
- 6.7 The activities of the Association are conducted in accordance with the statutes, the concerned technical rules and to the present rules of procedure of IFMAR. This is essential for all Active members of the Association and its volunteers.

## **8 LIABILITY , WAIVER OF CLAIMS**

- 8.1 In accepting the organization of any IFMAR event the holder of the Sporting Authority, agrees to release IFMAR of all claims, waiver of liability and assumption of risk. (Waiver and Release). And waives any and all claims it may have now and in the future, and release from all liability and agree not to sue IFMAR; its officers, agents, representatives, employees or volunteers (hereafter referred to as "Staff") for any personal injury, death, property damage, or loss financial and/or material sustained by the Sporting Authority, its officers, agents, representatives, employees or volunteers as a result of accepting an IFMAR event due to any cause whatsoever, including without limitation, negligence on the part of IFMAR its Staff, partners, or other participants, or death or injury as a result of war, civil unrest or epidemic.

The Sporting Authority further agrees that violating this agreement and attempt to bring suit against any part of parties named herein, will automatically implement responsibility for attorney's fees and any costs incurred by that person in defending such action. The Sporting Authority is aware that the events offered, in addition to the usual dangers and risks inherent, have certain additional dangers and risks, not only financial but physical exertion for which it may not be prepared and are beyond the accepted safety of life at home or work. IFMAR shall not be held responsible or liable for any loss, theft or damage whatsoever to any personal property brought on the event.

## **9. CONDUCT:**

Active members will instruct their staff, delegates, participants, and their companions to IFMAR events to conduct themselves correctly in maintaining appearance, fair play, usefulness and efficiency.

An active member who is informed of intolerable behaviour of one of its delegates or participants by IFMAR must take corrective actions that can result in a suspension or termination of participation privileges of at least 3 years for the involved. Failing to comply may result in a restriction on future participation numbers for the Active member.

- Examples of unacceptable behaviour include but are not restricted to: repeatedly cheating, using profanity, berating staff or other members, fighting, vandalism, sabotage, threatening , slander campaigns etc.

## 10. CONFIDENTIALITY

Personal data is processed by IFMAR for the following purposes and legal reasons:

- To participate in the activities of/endorsed IFMAR. (execution of agreement)
- Sending race news, confirmations and invitations. (legitimate interest)

Therefore we may request, store, collect and process the following personal data: surname, first name, address, telephone number, e-mail, gender, date of birth, place of birth, nationality  
IFMAR adheres to applicable laws and regulations in all cases, including the General Data Protection Regulation (also known as GDPR). This implies that we process your personal data in accordance with the purpose for which it was provided ,

This entails that IFMAR in any case:

- processes personal data in accordance with the purpose for which it was provided, limited to only those data that are necessary for this purposes.
- Is aware of your rights as a person involved with regard to your personal data, want to alert you to this, and respect it.
- The data collected on participation lists is strictly confidential: Any member of IFMAR undertakes not to disclose to others contact information and personal information except names of participants at IFMAR events, which he knew through his membership.

## 11. DEALING WITH ASSOCIATED MEMBER APPLICATIONS

IFMAR's main objective of extraordinary members is to establish relationships with consultants, intermediaries and other suppliers, based on the principles of legality, propriety, fairness and transparency.

Extra-ordinary membership is available to any natural person, legal entity or RC related organisation against an annual contribution as decided by the BOD

- (1) The application must be in agreement with rule 6.2 of the constitution; and applied under this rule. In selecting its associated members, IFMAR adopts criteria of merit, reliability, expertise and professionalism and will consider each application but keeps the prerogative to accept or discard an application without explanation.
- (2) IFMAR reserves the right to limit the number of such extraordinary members, by section as well as in total.
- (3) The BOD will consider applications in the order in which they are received by the IFMAR General Secretary.
- (5) The BOD may delay its deliberation if it considers that any matter relating to the application needs to be clarified or that the applicant needs to provide further information in sustenance of the application.
- (6) The BOD shall notify the applicant of the decision to accept or reject the application as soon as practicable after the conclusion.
- (7) The rights of an associated member as described in the constitution, are not transferable and end when membership ceases.

## 12. OTHER

12.1 The rules, regulations, and policies contained herein are not exclusive. Other rules and regulations specific to the event, location or class involved may be in place justified by appropriate publishing or, posted in and about the Event and shall be binding as if set out herein. In order to assure good governance these rules of procedure and by-laws may be amended by a decision of the BOD.

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